

Annexure 1: Application and Agreement form -Low Tension Service Connection

(Refer to clause 3.7.1)

(Please strike-off the purpose that is not applicable)

To,

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- Requisition for :
- (a) New connection
 - (b) Temporary connection From
 - (c) Existing Connection
 - (i) Extension of load/contract Demand
 - (ii) Reduction of load/Contract demand
 - (iii) Shifting
 - (iv) Change in name/
 - (v) Change in category of consumer
 - (vi) Others (to specify)

Consumer No. (for existing consumers only)

Sir,

I / We request you to supply electricity to my / our premises (new / temporary / existing connection for change as mentioned above). The requisite information is furnished below:

1. Name of the Applicant
(In block letters)
2. Individual / Govt Deptt. / Other organisation
3. (a) Name of father / husband (in case of individual)
(b) Name of Department / Organisation
(with Designation of Applicant if applicable)
4. (a) Full address for correspondence and sending bills
(b) Address of the premises where a new connection is hereby applied for/ the existing connection is proposed to be shifted:

House No. / Plot No. : _____

Road : _____

Lane : _____

Area / Colony : _____

Town : _____

District : _____

PIN : _____

Telephone No : _____

E-mail : _____
5. (a) Built-up area of the premises _____ sq metre
(b) Height of the Building :
6. Purpose /Category of supply :
7. Proposed Connected Load :
(a) For domestic, commercial and general purpose Supply : _____ Watts
(Please fill-up and attach format Appendix 2 - for determination of connected load.)

- (b) For other categories please fill up the following (Attach duly signed separate list if required)

Item	Load per item (Kw)	No.	Total load (Kw)

8. Distance from the nearest distribution mains to the expected point of connection :

(The above information provided by the consumer will only be treated as indicative. During feasibility study the Licensee will determine the point of distribution mains and the route through which the cable/ service connection will be drawn)

9. Any electricity dues outstanding in Licensee's area of operation in consumer's name : Yes/ No

10. Any electricity dues outstanding for the premises for which connection applied for : Yes/ No

(For serials 9 & 10 if the answer is 'Yes' in any case please provide details)

11. I / We hereby declare that the information provide in this application is true to my knowledge.

I / We have read the Assam Electricity Supply Code and Connected Matters Regulations and agree to abide by the conditions mentioned therein.

I / We agree to deposit an amount as security deposit for load and also for meter (if applicable) before the connection is provided to me and also additional amounts from time to time as, may be due from me, against demand raised by the license, within specified time.

I / We shall deposit electricity dues, every month, as per the applicable electricity tariff and other charges.

I / We shall owe the responsibility of security and safety of the meter, cut-out and other suppliers within my /our premises the installation.

Date :

Signature of the consumer /

Authorized signature

Place :

Name :

Designation (if any) :

Organisation :

Note : The following documents shall be attached with the application :

- (a) Proof of legal occupation of the premises along-with the copy map of the premises/ land, indicating proposed point of supply, duly approved by the local authority. In case of streetlights the location of street light poles shall be indicated in the map.
- (b) Approval / permission of the local authority, if required under any law / statute.
- (c) In case of a partnership firm, partnership deed.
- (d) In case of a Limited Licensee, Memorandum and articles of Association and Certificate of incorporation.
- (e) Proof of permanent residential address of the applicant.
- (f) Electrical Contractor's Test Report (In appendix 3)

Note : The Contractor's Test report may not be submitted with the Application but the supplier may require at least 7 days time for providing the connection after receipt of the Test Report.

Agreement Part
(Not to be filled up by consumer while submitting the application)

1. Name of consumer
2. Voltage of supply
3. Single or three phase
4. Category of supply and tariff
5. Connected load
6. Contract demand
7. Ownership of meter
8. Point of commencement of supply
9. Extension /Service connection work will be done by licensee/consumer(Delete which is not applicable
10. Any other matter

In witness there of _____ (Name and designation of Licensees authorised Executive) acting for and behalf of the Distribution Licensee and _____ (consumer) have hereunto set their hands and seal on this _____ day of the month of _____ of the year _____.

On behalf of licensee

Consumer
Name and address

Signature

Seal

Place

Witness

Witness

1

1

2

2